



## **Seasonal Opportunity Waterfront Attendants - Halifax Waterfront**

### **About Develop Nova Scotia**

Develop Nova Scotia is a Provincial Crown Corporation that contributes to economic growth by developing key waterfront properties in Nova Scotia to maximize their economic impact. We plan, develop, program and manage this land in partnership with private businesses and public sector partners. The revenue generated through these partnerships is reinvested in waterfront infrastructure for the public and to create new platforms for business that support high potential sectors in our economy.

Develop Nova Scotia invites applications for the term position of Waterfront Attendant, based on the Halifax waterfront. Successful candidates will join a forward thinking, creative team with a true passion for their work. Reporting to the Maintenance Manager, or designate, Waterfront Attendants are the face of Develop Nova Scotia on the ground, working to enhance property and at times marina presentation and cleanliness, assisting with special events, providing information to visitors, and other duties as required. Ultimately, Waterfront Attendants work to ensure all visitors enjoy a world-class waterfront experience each time they visit.

The goal of Develop Nova Scotia is to be a diverse workforce that is representative, at all job levels, of the citizens they serve. Develop Nova Scotia is an equal opportunity employer and welcomes applications from Aboriginal persons, African Nova Scotians and other racially visible persons, persons with disabilities, and women in occupations or positions where they are under-represented. Members of these groups are encouraged to apply and may self-identify through their application materials if they wish.

As some positions may be funded through the Canada Summer Jobs Grant, applicable program requirements may be followed including age guidelines. Please visit <https://www.canada.ca/en/employment-social-development/services/funding/canada-summer-jobs.html> for details.

Please visit [www.developns.ca](http://www.developns.ca) for more details on Develop Nova Scotia's mandate and programs.

**Closes: April 6, 2021**

**Job Description:**

This position is responsible for ensuring the cleanliness and presentation of the Halifax waterfront and to ensure its key infrastructure is maintained to the highest standards. As front-line staff representing Develop Nova Scotia, this position requires individuals with excellent customer service skills and an engaging personality. As a member of a small team, these positions also require a high degree of co-operation with other members of the staff and the ability to work independently.

**Compensation:** \$13.40 to \$15.40 per hour (commensurate with experience), 35 hours per week.

**Term:** May 3, 2021 - September 6, 2021 with the possibility of extension through October 31, 2021 if available and warranted. Day, evening and weekend shift work is required.

**Primary Responsibilities:**

**Property Cleanliness:** Ensuring the cleanliness and presentation of the Halifax waterfront and its key infrastructure is maintained to the highest standards. The Waterfront Attendant is primarily responsible for the collection of litter and debris as well as the servicing and maintenance of waste receptacles along the waterfront, and potentially other Develop NS properties, on a daily basis. The Waterfront Attendant is also responsible for monitoring the cleanliness and presentation of Develop Nova Scotia's public restrooms and supplementing the third-party contracted cleaning service. The Waterfront Attendants will also conduct minor landscaping and grass cutting, painting, maintenance, pressuring washing, and other duties as required.

**Events:** The Waterfront Attendant will support events on the waterfront by assisting with setup, maintenance and teardown as required.

**Communication/Customer Service:** Excellent written and verbal communication skills are essential. This position can often be the first point of contact for visitors to the waterfront by land and sea. As such, the position is responsible for:

- Communicating effectively with visitors, responding to questions, proactively promoting events, attractions and activities, and
- Providing an enthusiastic, friendly information resource on the waterfront

**Other:**

- Scheduling flexibility required, including availability for weekend and evening work;

- Extensive walking and physical labour are parts of this job, both indoors and outdoors, and in varying weather conditions;
- Must be able to lift 22 Kg;
- Valid Driver's License (Classes 1-5) an asset;
- Experience driving a full-sized pickup truck and utility vehicle an asset;
- Valid standard first aid certificate an asset;
- Landscaping, light carpentry, painting and general maintenance experience an asset, and
- Experience in Marina operations an asset

**Return Resumes to:**

Attention: Heather Russell  
Develop Nova Scotia  
Old Red Store, Historic Properties  
Suite 301 - 1875 Upper Water St.  
Halifax, NS B3J 1S9  
Email: [careers@developns.ca](mailto:careers@developns.ca)

Review of applications will commence on April 7, 2021 with the expected start date for the position being May 3, 2021. We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.